## SATCHEL ONE LOGIN GUIDE FOR STUDENTS ON COMPUTERS

## Head to www.stocksbridgehigh.co.uk

Scroll to the bottom of the website to the support links section and select 'Satchel:one'.

Support links	satchel:one VIEWWEBSITE	Parent Mail By RIS VISIT WEBSITE	SharePoint Conline LOGIN
Minerva	Outstandir	ng together, working	www.minervalearningtrust.co.uk
Learning Trust	together,	learning together.	Company Number: 09200332

This will take you to satchel ones site.

Please select 'log in' in the top right hand corner.

satchel: <b>one</b>	Home	Calendar				Log in
Stocksbridge View homework	High Schoo	I			http://www.st	01142883410 ocksbridgehigh.co.uk
Select a year	Select a t	ype	Select a subject	Select a teacher	All classes	v
💾 16 Mar - 22 Mar	<ul><li>→</li><li>Please</li></ul>	e use the a	above filters to see	e your tasks. Or, s	how all	Homework key 🕶
		D	ownload the app and never ne www.ownload on the App Store	eed to filter again mov oogle Play		
		Or sear	ch for 'SMHW' in the App/Play Sto	re on your mobile device		
Select 'Student	' then '	Sign in w	vith office 365'	Login		Forgot pass

AT THIS STAGE THE WEBSITE WILL RELOAD, PLEASE SELECT 'STUDENT' THEN 'SIGN IN WITH OFFICE 365' AGAIN, AND A SMALL WINDOW ASKING FOR YOUR MICROSOFT EMAIL ADDRESS WILL OPEN UP.



Usernames:

If your normal school username is your first initial and surname like 'jbloggs' the email you need to use is 'username@stocksbridgehigh.sheffield.sch.uk' The password will be your normal school password.

If your normal school username is 6 numbers, your email will be 'numbers@stocksbridgehigh.co.uk' and your password will be Password1.

You will get an option now to remember your username and stay signed in. If there are siblings using the same computer this may cause issues so I suggest not saving your log in.

If you are finding satchel one is trying to log in using another Microsoft account saved onto your device, a siblings, parents etc, then please clear cookies from your browser settings and follow the steps again.

If you are still having issues with this, please send an email to <u>helpdesk@stocksbridgehigh.co.uk</u> with as much information as possible, and if possible, a photo of the error.