

23 February 2026

Dear Parents / Carers,

RE: Update on New Management Information System (MIS) system: Arbor

We are writing to you with an update about the introduction of Arbor – our new Management Information System (MIS).

The process of moving from our current MIS to Arbor is well under way, and key staff have already started training on the new system.

We will officially start using Arbor as our MIS on Monday 13th April 2026 (1st Monday after the Easter holidays).

One of the many benefits of moving to Arbor is clearer and easier communications with parents and carers. The Arbor Parent App can be used to check attendance, check timetables, download school reports, receive communications from school and inform school of student absence via in app messages. Once Arbor is up and running in April (and all contact details have been checked), we will write to families with guidance on how to download, log into and start using the Arbor Parent App. We aim to have all parents using the parent app from September 2026.

We had initially hoped that we would be able to use the Arbor Parent App for payments for school trips, meals etc. this year. While we are working towards using the parent app for payments, we will continue to use our current payment system – Parent Pay – for the remainder of this year and moving into next year. The method for making payments to school will not change immediately. We will write to you again when there are further updates about how to make school payments.

May we please take this opportunity to remind you about the additional **INSET day on Friday 6 March 2026** which will be used for staff training for Arbor. On this day, we will be closed to all pupils.

Yours Faithfully



Mr D Williams
Headteacher