

25 March 2026

Dear Parent/Carer

Re: Changes to lunchtime arrangements

The School Development Plan has identified the need to consider how we increase the opportunities for students to be involved in a wide range of enrichment activities. Due to the commitments that staff have at the end of the school day and the work with our Y11 students in preparation for their exams the opportunities are limited.

We are therefore seeking to change the lunchtime arrangements from the split lunch that was introduced as part of the COVID restrictions to a single lunch. This will have the following benefits:

- All teaching staff are available to run one club per week during the lunchtime period
- All facilities are available because there is no teaching taking place
- Less disruption to learning during the lunchtime period as currently lessons are taking place whilst other students are on social time
- The opportunity for students to mix with their peers from other year groups
- A reduction in food waste

To facilitate this, there is a need to increase the lunch time to 40 minutes, to ensure that all students get served and therefore, the new school day will follow the following format:

Period	Timing
Form Time	08.40 – 09.10
1	09.10 – 10.10
2	10.10 – 11.10
Break	11.10 – 11.30
3	11.30 – 12.30
4	12.30 – 13.30
Lunch	13.30 – 14.10
5	14.10 – 15.10

A trial of the new arrangements will take place for two weeks starting from Monday 20 April 2026. However, if this proves to be successful, rather than going back to a split lunch, the single lunch will remain in place. We will gain feedback from students and staff throughout the trial period to ensure that the new system works effectively and make changes as appropriate.

A review has taken place with our catering provider and during the trial, changes will be made to the areas where food is served, and this is detailed below:

Serving Area	Year Group	Menu
Café	10 and 11	<ul style="list-style-type: none"> • Hot snack of the day • Pasta pots • Sandwiches • Cakes and biscuits • Drinks
Canteen First Servery	7, 8, 9, 10 and 11	<ul style="list-style-type: none"> • Main meal • Pasta pots • Jacket potatoes • Cakes and biscuits • Drinks
Canteen Second Servery	7, 8 and 9	<ul style="list-style-type: none"> • Hot snack of the day • Sandwiches • Cakes and biscuits • Drinks

We are confident that this will allow us to ensure that all students are able to be served and eat their food within the lunchtime period.

I have included a timetable of the activities that will be available for the students daily. As can be seen, there is a wide range available for them to participate in. Due to this having to fit around current duties, it is not as balanced as it will be in September.

If you have any questions or wish to discuss this, please do not hesitate to contact me.

Yours faithfully



Mr D Williams
Headteacher

Week 1

Timings	Monday	Tuesday	Wednesday	Thursday	Friday
13.30 – 13.50	Coding Football STEM (Girls) Colouring Film (Hall)	Football Reading Fitness Suite Sports Hall Historical Film Film (Hall)	Book Review (KS4) Football Fitness Suite Language Leaders Sparx Maths Film (Hall)	Poetry Chess Football Fitness Suite Crochet Drama Games and Puzzles Cards Film (Hall)	Writing (KS4) Wildlife film Football Fitness Suite Relax and recharge Darts Film (Hall)
13.50 – 14.10	Coding Club Football STEM (Girls) Choir LGBTQ+ Film (Hall)	Football Fitness Suite Science (Y10) Teaser Film (Hall)	Football Fitness Suite Lego Film Sparx Maths Film (Hall)	Reading (KS3) Football Fitness Suite Games and Puzzles Film (Hall) Biology (Y11)	Sports Journalism Football Fitness Suite Relax and recharge Darts Well-being Film (Hall)

Week 2

Timings	Monday	Tuesday	Wednesday	Thursday	Friday
13.30 – 13.50	Colouring Coding Football Sports Hall Film (Hall)	Reading Football Fitness Suite Film (Hall)	Book Review (KS4) Football Fitness Suite Language Leaders Sparx Maths Film (Hall)	Chess Football Crochet Drama Historical Film Games and Puzzles Cards Poetry STEM (Girls) Film (Hall)	Writing (KS4) Sports Journalism Football Relax and recharge Darts Film (Hall)
13.50 – 14.10	Eco Coding Football LGBTQ+ Film (Hall)	Football Teaser Fitness Suite Film (Hall) Biology (Y11)	Football Fitness Suite Lego Film Sparx Maths Film (Hall)	Football Games and puzzles Band STEM (Girls) Film (Hall)	Football Relax and recharge Darts Well-being Film (Hall)