

## Free School Meals and Pupil Premium Registration Form

Dear Parent/Carer

We want to make sure that we are providing your child with the best education and support we can. Healthy school food can help pupils establish healthy habits for life and help to improve their readiness to learn.

You may be entitled to receive Free School Meals (FSM) if you are in receipt of certain benefits or support. You could also raise additional Pupil Premium funding for your child's school to fund support like extra tuition, additional teaching staff or after-school activities. The information collected in this form will allow us to make this assessment.

*If you qualify for Free School Meals, you could save around £400 per child per year by not having to pay for a packed lunch.*

You only need to complete this form once. Further rechecks of your eligibility will be carried out regularly to assess whether you continue to be eligible for Free School Meals. If your child moves to another state-funded school in Sheffield they will be told that you qualify for a free school meal. If you move out of city, we may be contacted by your child's new school or local authority to confirm if you have free school meal status.



### Do I Qualify for Free School Meals?

Your child could have a free school meal if you receive any of the following benefits:

#### **Targeted Free School Meals (with additional Pupil Premium funding for schools and wrap-around care such as Holiday Activities & Food (HAF))**

- Universal Credit with a household income of **£7,400 a year or less**.
- Income-related Employment and Support Allowance.
- The guaranteed element of Pension Credit.
- Support under Part VI of the Immigration and Asylum Act 1999.
- Support as a family with **no recourse to public funds (NRPF)**.

#### **Expanded Free School Meals (meals only)**

You may also be eligible if you receive Universal Credit with a household income **above £7,400**.

## How do I apply for Free School Meals?

To see if your child is entitled to receive Free School Meals (FSM), please fill in all sections of this form and return it to their school.



You can also apply online at: <https://www.sheffield.gov.uk/home/schools-childcare/school-meals> or for further information, please contact Sheffield City Council Customer Services on 0114 2734567 (option 4, then option 3).



We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure; and we have measures in place to prevent the loss, misuse or alteration of your personal information (see <https://www.sheffield.gov.uk/utilities/footer-links/privacy-notice>). We will use the information you provide to assess entitlement to Free School Meals. The information may also be shared with other Council departments to offer benefits and services.

If your school is helping you to claim for Free School Meals, this agreement will be kept by the school for their records.

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## Your details

Enter the details of the **parent or carer** who is applying for Free School Meals

First name									
Last name									
Date of birth (DD/MM/YYYY)									
National Insurance Number									
Asylum support reference number (previously NASS reference number)									
Contact phone number (this can be a mobile number)									
Contact email (we'll use your email to address to confirm your application or for more information)									
Address:									
Postcode:									
Your relationship to the child									

## Children and School details

First Name	Last Name	Date of Birth DD/MM/YYYY	Current School Attending	Details of Child's previous school (Optional)

## Declaration

- The information I have given on this form is complete and accurate.
- I understand that my personal information is held securely and agree to the Local Authority using this information to process my application for Free School Meals and Pupil Premium.
- I understand that if eligible, my child's eligibility will be shared with the current and future educational settings they attend, and if I make a claim for Free School Meals in a new area, that Sheffield may confirm my child's eligibility for Free School Meals.
- I agree to notify the Local Authority in writing if the person claiming the appropriate benefit no longer has responsibility for the child.

Signature of parent/carer: \_\_\_\_\_ Date: \_\_\_\_\_

**Thank you for filling in this form. Please return it to your child's current school**